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	M <i>Guidance: Highly reflective surfaces (i.e. jewelry, mirrors, highly-polished glass, non-matte instruments) may interfere with the beam path.</i>
	M <i>Guidance: A manual from the manufacturer that has installation (where appropriate), operation and maintenance instructions is available for each laser in the facility. This manual is kept with the laser at all times (i.e. with the laser in the equipment room when the laser is not in use, or with the laser in the laser-controlled area when the laser is in use).</i>
LAS1.4	The laser checklist supports laser safety.
	M <i>Guidance: The laser checklist may be a stand-alone document or may form part of the laser procedure record. The laser checklist is completed for each laser procedure and confirms: the laser-controlled area has been established, the laser system has been te</i>

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M	<p><i>Guidance: The policy and procedures outline the responsibilities of the LSO which include but are not limited to: facilitating the development of the laser safety program; implementing and enforcing all laser safety policies and procedures approved by the medical directors; supporting and advising the medical director with respect to the safe use of lasers and compliance with protective measures; participating in the investigation of all laser-related incidents and making recommendations for their remediation and prevention; conducting hazard evaluations of the site(s) and determining the nominal ocular hazard area (NOHA); advising on the purchase of all laser-related personal protective equipment (PPE) and laser systems and instrumentation; auditing the effectiveness of the laser safety program; recommending the suspension, restriction or termination of the use of a laser or laser system if it is determined that the laser hazard controls are inadequate or unsafe conditions are present; verifying that preventative maintenance, repair and servicing are performed and advising the user of any resulting changes or modifications to the system; verifying that the manufacturer/distributor is in compliance with all applicable legislation; ensuring the safety education and training of all personnel involved in laser procedures and verifying and maintaining a list of health-care personnel, authorized laser operators and assistants as well as documentation of their clinical competency; and any additional responsibilities as determined by the medical director. CSA advises that the responsibilities of the LSO are extensive and if appropriate technical expertise is not available in-house, then the LSO should seek appropriate advice externally.</i></p>
M	<p><i>Guidance: The policy and procedures outline what to do in the event of an unscheduled shutdown or malfunction of the laser and include a checklist to manage the unscheduled shutdown or malfunction, specify the person(s) to notify in the event of an unscheduled shutdown or malfunction, and what information is to be recorded in the laser utilization record (e.g. time and date of shutdown or malfunction, nature of the problem, who was notified, and the date the laser was</i></p>

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References

WorkSafeBC. Occupational health and safety regulation [Internet]. Richmond, BC: WorkSafeBC; 2019 [cited 2019 Aug 6]. Available from: <https://www.worksafebc.com/en/law-policy/occupational-health-safety/searchable-ohs-regulation/ohs-regulation>
